



# Beneficiary Designation



**Form 2035**  
Revised 03/2024

**Member Information Please provide your Member ID or Social Security Number in the Member ID box below.**

Member Name:	Phone (select type) <input type="checkbox"/> Mobile <input type="checkbox"/> Home <input type="checkbox"/> Work	Member ID or SSN:
KPPA will update contact information for your retirement account based on the details provided below.		
Address:	City:	State: Zip Code:
Member's Date of Birth:	Sex:	Personal Email:

**Notice: This form is not valid unless it is completed correctly and received by the retirement office prior to the member's death.**

The member and a witness must sign this form or it will not be accepted. You may name one or more individuals, your estate, or a trust as principal or contingent beneficiary of your retirement account. If you wish to name more than four individuals as principal or contingent beneficiaries, please contact our office. Your beneficiary designation may be changed at any time prior to retirement by filing a new Form 2035.

**Principal Beneficiary Section: Please select one of the beneficiary types below by checking the appropriate box. The principal beneficiary will receive benefits in the event of your death.**

**Person**

You cannot name yourself as principal beneficiary. You also cannot name the same person as both principal and contingent beneficiary. If you name a single individual as beneficiary, that individual may be eligible for a lifetime benefit upon your death, depending on your total service credit. If you name multiple individuals, your estate or a trust, no lifetime benefit is available. If you name more than one individual as principal beneficiary, you may indicate the percentage each beneficiary is to receive. Percentages for the principal beneficiary section should total but not exceed 100%. If you do not indicate percentages, disbursement of payment will be divided equally among living principal beneficiaries, or if all principal beneficiaries have died, among all living contingent beneficiaries, as provided in KRS 61.542 and 78.545.

<b>1.</b> Name: _____ %: _____ Social Security Number: _____ Sex: _____ Date of Birth: _____ Relationship: _____ Address: _____ City: _____ State: _____ Zip Code: _____	<b>2.</b> Name: _____ %: _____ Social Security Number: _____ Sex: _____ Date of Birth: _____ Relationship: _____ Address: _____ City: _____ State: _____ Zip Code: _____
<b>3.</b> Name: _____ %: _____ Social Security Number: _____ Sex: _____ Date of Birth: _____ Relationship: _____ Address: _____ City: _____ State: _____ Zip Code: _____	<b>4.</b> Name: _____ %: _____ Social Security Number: _____ Sex: _____ Date of Birth: _____ Relationship: _____ Address: _____ City: _____ State: _____ Zip Code: _____

**My Estate**

If you name your estate as a principal beneficiary, you cannot name a contingent beneficiary. No additional information required.

**Living Trust**

The following information is required to designate a living trust. You must write the name of the trust as it appears in the trust document and submit a copy of the trust with this form. A charitable organization or a religious charity cannot be named as beneficiary unless it is a trust.

Name of Trust:	Trust Tax ID:	Date of Trust:
Trustee or Successor Trustee Contact Information:		
Name:	Phone (select type) <input type="checkbox"/> Mobile <input type="checkbox"/> Home <input type="checkbox"/> Work	
Address:	City:	State: Zip Code:

**Testamentary Trust**

A testamentary trust is established by the member's will and takes effect following the member's death. No additional information required.

**Contingent Beneficiary Section: Please select one of the beneficiary types below by checking the appropriate box. The contingent beneficiary will receive benefits in the event of your death only if all of the named principal beneficiaries are deceased. If you named your estate as the principal beneficiary, you cannot name a contingent beneficiary.**

**Person**

You cannot name yourself as contingent beneficiary. You also cannot name the same person as both principal and contingent beneficiary. If you name more than one individual as contingent beneficiary you may indicate the percentage each beneficiary is to receive. Percentages for the contingent beneficiary section should total but not exceed 100%. If you do not indicate percentages, disbursement of payment will be divided equally among living principal beneficiaries, or if all principal beneficiaries have died, among all living contingent beneficiaries, as provided in KRS 61.542 and 78.545.

**1** Name: \_\_\_\_\_ %: \_\_\_\_\_  
 Social Security Number: \_\_\_\_\_ Sex: \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**2** Name: \_\_\_\_\_ %: \_\_\_\_\_  
 Social Security Number: \_\_\_\_\_ Sex: \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**3** Name: \_\_\_\_\_ %: \_\_\_\_\_  
 Social Security Number: \_\_\_\_\_ Sex: \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**4** Name: \_\_\_\_\_ %: \_\_\_\_\_  
 Social Security Number: \_\_\_\_\_ Sex: \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**My Estate**

No additional information required.

**Living Trust**

The following information is required to designate a living trust. You must write the name of the trust as it appears in the trust document and submit a copy of the trust with this form. A charitable organization or a religious charity cannot be named as beneficiary unless it is a trust.

Name of Trust:	Trust Tax ID:	Date of Trust:
Trustee or Successor Trustee Contact Information:		
Name:	Phone (select type) <input type="checkbox"/> Mobile <input type="checkbox"/> Home <input type="checkbox"/> Work	
Trustee Address:	City:	State: Zip Code:

**Testamentary Trust**

A testamentary trust is established by the member's will and takes effect following the member's death. No additional information required.



This form is not valid unless signed by the member and witnessed. Please ensure that you have only checked one beneficiary type box in the principal beneficiary section and one beneficiary type box in the contingent beneficiary section. If you select more than one beneficiary type in either section, this form will be considered invalid. Please initial all corrections you have made to the form. Failure to initial changes may cause the form to be invalid.

I hereby certify that the information completed on this form is true and accurate. I acknowledge that I have full understanding that any person who provides a false statement, report, or representation to a governmental entity such as KPPA is subject to penalty of perjury in accordance with KRS 523.010, et seq.

Your Signature:	Member ID:
Witness Signature: (REQUIRED)	Date: