

MATTHEW G. BEVIN
GOVERNOR



THOMAS B. STEPHENS
SECRETARY

501 HIGH STREET, 3RD FLOOR
FRANKFORT, KENTUCKY 40601
PHONE: (502) 564-7430
FAX (502) 564-7603
HTTPS://PERSONNEL.KY.GOV

MEMORANDUM

PERSONNEL MEMO 19-02

To: Constitutional Officers
Cabinet Secretaries
Agency Heads
HR Administrators

From: Thomas B. Stephens, Secretary *TBS*

Date: March 27, 2019

Re: Kentucky Retirement Systems PREP Meetings

Beginning in May, the Kentucky Retirement Systems (KRS) is once again hosting its Pre-Retirement Education Program (PREP) meetings across the Commonwealth.

PREP is a, comprehensive retirement education meeting designed to assist Tier 1 (participation prior to September 1, 2008) and Tier 2 (participation between September 1, 2008 – December 31, 2013) employees in understanding their KRS benefits. The meetings include information on retirement eligibility, calculating retirement benefits, the retirement process, as well as instructions on how to register for Member Self-Service. Representatives from the Kentucky Deferred Compensation Authority and the Social Security Administration will also be available to answer general questions.

KRS invites any Tier 1 or Tier 2 member within five years of retirement eligibility (not including purchased airtime) to attend one of the meetings without utilizing annual or compensatory leave, with prior supervisory approval. Advance registration is required and meetings are scheduled on a first-come, first-serve basis. For a list of PREP dates and locations, please see the attached schedule.

PREP meetings are planned to run from 8:30 a.m. to 12:00 p.m. Specific information, including the agenda and room location, will be sent to registered members in advance of each meeting. Please note that individual retirement counseling is not provided at PREP meetings.

To register for PREP, please go to <https://kyret.ky.gov> and click on **Members > Outreach and Programs > Pre-Retirement Education Program**. Choose a location and time to attend and click on the **Register Now** link. For more information, please contact KRS at (502) 696-8800 or (800) 928-4646.

NOTICE: KRS is also offering Reporting Official training for employers. Be advised that the training on May 17, 2019 has been reserved specifically for employers who report through the Kentucky Human Resource Information System (KHRIS). All other training dates will be limited to those employers who do not utilize KHRIS. KRS will notify all employers once the Reporting Official training schedule is published

on the KRS website at <https://kyret.ky.gov/Employers/Training> and available for registration. Employers with questions regarding the Reporting Official training can contact (888) 696-8810.



PRE-RETIREMENT Education Program

PREP SCHEDULE 2019

**PREPARE
FOR YOUR
Retirement**

**SIGN UP TODAY
Space is limited**



Go to: <https://kyret.ky.gov>

- 1** Click: *Members > Outreach and Programs > Pre-Retirement Education Program*
- 2** Choose the location and time
- 3** Click the link to register
- 4** Register on Eventbrite and print confirmation ticket

CENTRAL

MAY 16 (THURS) KACO
FRANKFORT, KY- FRANKLIN CO.

MAY 30 (THURS) LEXINGTON CONVENTION CENTER
LEXINGTON, KY- FAYETTE CO.

JULY 10 (THURS) UNIVERSITY OF LOUISVILLE EVENT
AND CONFERENCE CENTER
LOUISVILLE, KY- JEFFERSON CO.

JULY 17 (WED) ELIZABETHTOWN BCTCS
ELIZABETHTOWN, KY- HARDIN CO.

SOUTH

JUNE 4 (TUES) CENTER FOR RURAL DEVELOPMENT
SOMERSET, KY- PULASKI CO.

EAST

JUNE 12 (WED) MOREHEAD CONFERENCE CENTER
MOREHEAD, KY- ROWAN CO.

JUNE 18 (TUES) JENNY WILEY STATE PARK
PRESTONSBURG, KY- FLOYD CO.

WEST

JULY 16 (TUES) KNICELY CONFERENCE CENTER
BOWLING GREEN, WARREN CO.

JULY 30 (TUES) KENTUCKY DAM VILLAGE STATE PARK
GILBERTSVILLE, KY- MARSHALL CO.

JULY 31 (WED) BALLARD CONVENTION CENTER
MADISONVILLE, KY- HOPKINS CO.

NORTH

AUG 8 (THURS) GATEWAY COMMUNITY & TECH. COLLEGE
FLORENCE, KY- BOONE CO.