



## July 2018

### Employer Reporting, Compliance & Education

#### **New Training Session Added**

The Divisions of Employer Reporting, Compliance & Education and Member Services are partnering to offer Reporting Official training at the Pre-Retirement Education Program (PREP) locations this summer.

Georgetown has been added to our schedule. If you wish to attend both the PREP and Reporting Official training, you will need to register for both. Click the "Register Now" link on the PREP or the employer schedule to complete your registration. [Click here to view the training schedule and register today.](#)

Please share the [PREP schedule](#) with your employees.

#### **New Pension Spiking Form**

You may start to see the new Form 6487 – Request for Member Pension Spiking Exemption Amounts in your monthly packets. The Reporting Official or Agency Head must complete the form and return it to KRS within 60 days from the date of the form. Please review the instructions on how to fill out Parts One, Two and Three. Please note that KRS can no longer accept written explanations or employee payroll information in place of the completed Form 6487.

Remember to correctly indicate the following exemptions if applicable:

1. Bona fide promotion or career advancement
2. Overtime required for a state or federally funded grant

### 3. Overtime due to a state of emergency

If one of the exemptions apply, check the appropriate box at the bottom of Part One, complete Parts Two and Three as required and submit the requested documentation. If an exemption does not apply, check the appropriate box at the bottom of Part One, sign the certification at the bottom of Part Three and submit reporting corrections if necessary. If you have questions about how to complete this form, please call our office at 1-888-696-8810.

### **System Maintenance**

To allow for fiscal year end maintenance, self-service will be unavailable during these times:

#### **Friday, August 3rd**

Starting at 6:00 p.m. through Monday, August 6th at 6:00 a.m.

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#### **Friday, August 10th**

Starting at 6:00 p.m. through Monday, August 13th at 6:00 a.m.

If you access self-service during either timeframe, you will not be able to login.

### **Questions?**

If you have questions, or need assistance, please call us at 1-888-696-8810.



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